



Steering Committee Meeting
February 14, 2020 3:30-5:00
30 Van Ness Ave, 5th Floor

Steering Committee: JD Beltran, Jean Bogiages, Daniel Sheeter, Sheldon Trimble, JR Eppler, Michelle Woo (PW), Anya Disbrow (PW), Trent Tieger(PW)

Not attending Steven Solomon, Will Chang, Michael Kerbow, Dianne Bates, Patricia Fonseca, Kanwar Kelley

Minutes

New Folks on the Public Works Team

Trent Tieger, Public Works Streetscape Team will be our new Project Manager reporting to Michelle. Anya Disbrow is joining the team as a PM assistant to Michelle and Trent. It was good to attach faces to emails and we welcomed them!

Schedule and Updates

Michele mentioned that she wants to keep to the schedule she handed out last month. The schedule divides the project into two parts. The art part and the streetscape / landscape part. Michelle and the team presented a four-page drawing addressing

- A. Initial condition
- B. The Extent of Work
- C. 17th Street and Roadway Configurations
- D. Caltrans Property Improvement Design Elements

Michelle pointed out that the landscape team will be working with Kimberly White to get as much help from Caltrans as possible in terms of fencing and land stabilization.

Budget Review

Jean noted that she had left the Prop AA grant that Kelli pulled in for the project out of the budget. She asked that Michelle could make sure that we understand the requirements for the Prop AA Grant and the AHSC grant. Michelle said that once we decide on the elements, we want to include int the project she will be able to put a budget together.

Michelle stated that the 17th Street and Vermont Street Streetscape as shown on drawing C would cost around \$1M.

The RFQ process was discussed. JD proposed that we, the project team, would put together and handle the RFQ. We would use the money from the MOHCD grant for that purpose. JD said she would run the project by the Art Commission Attorney to see how we can manage it based on our funding sources.

Status of the landscape design

Michelle said the landscape designers were focusing on the two corners and 17th Street.. Jean said that the project team was interested in a conceptual plan for all the greenspace on both sides of the freeway and a complete design for the two corners.

Action Items

- Set up a meeting around March 1 and around 4pm to review the landscape design (Jean)
- Assure the team that we can write the RFQ and RFP using the MOHCD funding by consulting with the SFAC attorney (JD)
- Determine the restrictions on spending for the Prop AA grant and the AHSC grant (PW)



- Share the presentation from PW with the rest of the steering committee (Jean)