



Potrero Gateway Park – The Loop Meeting

August 28, 2017 7:30-9:00

Meeting Notes

Attending: Dianne Bates, JD Beltran, Jean Bogiages, Will Chang, Sheldon Trimble, Michael Kerbow, Kelli Rudnick

RFP Status

- Bionic will be awarded the contract by Public Works
- Jean can call Sarah and let her know.

RFP Response Review

The group reviewed Task 1. Some of the Concept Design items that still need to be settled are:

1. Kick-off Meeting – It seems like an initial meeting with Jean, Kelli, Sarah and Marcel to clarify scope and to agree on next steps. Once the contract is in place, a kick-off site meeting with relevant subconsultants will be held.
2. Documents- Public Works will complete the Survey within 2-3 weeks. Need to determine if Public Works will complete the geo-technical report or a subconsultant?
3. Will a Bionic subconsultant conduct the Traffic Analysis? The scope will be further defined once the contract is in place. Should include Vermont exit?

A discussion of the design elements as proposed in Bionic's RFP response revealed the need to further discuss:

[ADA Accessible Circulation and Paths of Travel](#)

We see this including a pathway from Vermont to San Bruno on 17th that is behind the pillars on the south side of 17th.

[Art Program & Flexible Platform](#)

The contract scope is for a Flexible Platform for Art Program. Jean and Kelli will clarify this scope with Bionic. Choice of Art and funding for the choice is outside of the scope of Bionic's contract.

Note that the Park art program will be run by the Steering Committee.

[Landscape Structures](#)

[Lighting](#)

[Small-Business District](#)

We see this to include the utilities and location definition for container businesses on the north side of 17th Street. Setting up the management of these businesses is outside the scope of Phase 1.

[Experiential Elements](#)

We believe this is connected to the Art program. This would be outside the scope of the Bionic contract (see Art Program & Flexible Platform above).

[Living Screen](#)

We consider this to be important and understand it as a 25 ft prototype for a planned screen on San Bruno Avenue

[Seating Areas & Furnishings](#)

[Bicycle Lanes](#)

[Sidewalks & Bulb-outs](#)

[Curb-cuts & Crosswalks](#)

[Parking & Striping](#)

[Fencing & Paint](#)



[Signage & Wayfinding](#)

[Stormwater Treatment Areas](#)

We need to determine the feasibility of stormwater catchment systems that are placed under the freeway overpass at the apex of the angle created by the hillside and the freeway. What are the next steps to determine feasibility?

[Tree and Understory Plantings](#)

Gateway Art Program Flexible Platform

The team pointed out that Bionic includes artists Jim Campbell and Helene Fried as consultants. JD said these artists are not the type of consultants needed for the Art Platform. JD proposed that in addition to the contract with Bionic, we create an MOU with the SF Art Commissions Public Art Programming Staff as a consultant on the Art Platform. She advocated using the Public Art Programming staff because this is what they do and they are familiar with the specific City regulations regarding public art regarding safety, accessibility, durability etc. It was agreed that Bionic needs to be involved in the discussions with the chosen Public Art Programming Staff.

Note that the Park art program will be run by the Steering Committee.

Action Items

- Jean to call Sarah to talk about setting up a conference call with Kelli and Marcel and Sarah
- JD to talk to SFAC about hiring a Public Art Programming Staff member to help determine locations and utilities needed for potential public art
- Jean and Kelli to hold conference call with Bionic to discuss next steps and to discuss the engagement of Public Art Programming Staff