

## Meeting Notes

9/22/2014

Attending: JR Eppler, Sheldon Trimble, Dianne Bates, Michael Kerbow, Jean Bogiages

We reviewed our event materials and made some suggestions on each:

Sponsor letter: Add the icons for all the existing sponsors and partners along with some edits.

Kim of Trumark wrote a nice sponsor letter which Will edited to make it even nicer. The group liked Will's version.

Save the date email: Dianne crafted all the content for the email. Michael took a beautiful picture of The Rock and touched it up a bit. The group decided to ask Ryan Scott if he would be available for our next fundraiser, as this one seemed to have too much activity. Michael will put together the mailchimp layout for the Save the Date and Invitation emails.

Jean mentioned that she had three members already for the host committee and encouraged folks to get other names for the host committee.

Sponsor Plan: Potential sponsors are Trumark, Walden, Potrero Center, Design Center, UPS, Bohnams & Butterfield, Whole Foods, Design Within Reach and Restoration Hardware.

Potential Food: Charles Chocolate, Slow Club, Coffee Bar, Aperto, Pera, Whole Foods Filtz

Jean said she would ask April if her Pony Ride Tours of PH could be a prize at the business card drawing.

Jean will ask Pastor David if we can borrow chairs. (note: it will be an adventure taking the chairs up and down stairs)

Dianne and Sheldon agreed to go to the potential sponsors on Monday to ask them for support.

October Meetings: 10/13 and 10/27